

## Company Information

**Company:** Commercial Lighting Industries



## Position Profile and Requirements/Preferences

**Position title:** New Construction Sales

**Location:** Thousand Palms, CA

**Term of employment:** Regular

**Type of employment:** Full Time

**Start date of this position:** As soon as possible

**Starting salary range:** Not Provided

**Categories:**

## Position Description

Product Group: **Lighting**

Job ID: **4186**

Company: **CA – Commercial Lighting Industries** Category: **Sales**

Location: **Commercial Lighting Industries** Duration: **Full Time**

### Job Description

Commercial Lighting Industries is looking for a motivated sales individual. This position available is in the Commerical Sales division.

### Job Requirements:

- Make 50+ telephone calls per day to your accounts
- Find out what upcoming jobs are in the making
- See if the customer is building more properties besides the ones you are calling about
- Have the customer send us the blueprint takeoff's so we can quote the job.
- Help all customer related issues from start to finish.
- Keep organized notes of "every" phone conversation.
- Send lighting product guides to development companies.

### Required Skills

Successful candidates will have demonstrated, through prior work experience, competence in: Customer service calls on product inquiries, leadtimes, availability, etc.

Sales order entry,pricing,credits.

Time management and multi-tasking skills.

Organization and detail orientation.

Excellent phone and communication skills

Self-motivation and an outgoing personality.

Skill in Microsoft Excel, Word, and Outlook.

